



Mennonite Mutual Insurance Co. (Alberta) Ltd. Mennonite Insurance Agency Ltd.

Insurance Advisor (Full time) Calgary, AB

We are a stable, dynamic, growing Insurance Company and Agency who are looking for experienced candidates who are seeking a long term commitment where they can reach their potential and grow with our company.

The successful candidate will have experience as an insurance broker in Alberta property, casualty and automobile personal lines insurance. As part of the underwriting and direct sales team, they will also play a key role in handling our existing Personal Lines business. Duties will include direct customer contact as well as other supporting technical duties, as part of a team.

Mennonite Mutual Insurance provides property, liability and auto insurance for homes, farms and businesses, in a caring manner to Evangelical Christians in Alberta. Mennonite Mutual is guided by a vision statement which is based on Galatians 6:2: "Bear one another's burdens, and so fulfill the law of Christ".

Responsibilities:

- Learn rating procedures, wordings, underwriting policies and regulations
- Influence the underwriting culture while supporting the company's risk appetite
- Champion the development and implementation of business change
- Communicate decisions, and respond to requests in a prompt and professional manner with client inquiries
- Maintain accurate records of decisions made and maintain completeness of policy data
- Receives and processes client requests and reviews documentation for routine policy changes, additions, deletions, renewals or cancellations
- Provides customers with complete insurance coverage options with new product sales, policy limits and exposure reviews
- Foster positive working relationships with internal and external parties, including other branch offices
- Occasional travel will be required

Qualifications:

- Personal Lines Insurance experience
- AIC General Agent Level 1 License
- Analytical and problem solving skills with the ability to select and implement best solutions
- Strong attention to detail, analytical, problem solving and communication skills
- Strong decision making skills with the ability to provide justification.
- Strong customer service skills.
- Demonstrated planning and organizing skills with the ability to prioritize daily tasks
- Willingness to travel

Resumes should be directed to Amy Nadeau

Email: anadeau@mmiab.ca

Meeting Needs Together

www.mmiab.ca